

Appendix D

Position # _____

Position Title _____

AFFIRMATIVE ACTION PRE-INTERVIEW STATEMENT

Identify below minority applicants who will not be interviewed, but meet the minimum qualifications for the position. In addition, attach a separate sheet providing a descriptive list of the name, education/degree, race/gender, and employment experience of all applicants for interview consideration, including telephone interviews.

Name: _____ Race/Sex: _____

Reason for not interviewing: _____

Name: _____ Race/Sex: _____

Reason for not interviewing: _____

Name: _____ Race/Sex: _____

Reason for not interviewing: _____

Name: _____ Race/Sex: _____

Reason for not interviewing: _____

Name: _____ Race/Sex: _____

Reason for not interviewing: _____

Unit Head _____ Date: _____

Committee Chair _____ Date: _____